

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, January 14, 2019 at 10:00 a.m.

Those present:

Randall C. Jackson	County Judge
Richard Shelley	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Darryl Lightfoot	Commissioner Prec. 4
Karren Winter	County Clerk

Maranda Revell	County Agent CEA-FCH
Patricia Vieth	Treasurer
David Levy	County Attorney
Paul O. Wylie, Jr.	Auditor
Nita Lewis	Court Coordinator
Staci Beesinger	Sheriff

A. CALL TO ORDER:

- Greeting, Roll Call and Determination of Quorum
- Pledge of Allegiance to the United States and Texas Flags
- Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Items #4 and #6 were struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Richard Shelley and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Karren Winter advised the Court that the 4H program has requested 2 old ePoll Books that were not in use anymore. Randall C. Jackson discussed the Commissioner Court and County Judge would also like the use of the old ePoll Books. Jackson asked the County IT to check out the ePoll Books to see if they could be repurposed.**

Patricia Vieth advised the Court that handbooks for health and dental insurance were being distributed to all employees with county health insurance.

D. ACTION AGENDA:

- 1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health; County Agent.** Voting yes 1-2-3-4

- 2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

- 3. Approve payroll reports. Patricia Vieth discussed depositing the HSA

ORDER APPROVING REPORTS

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve payroll reports. Voting yes 1-2-3-4

- 4. Approve line item transfers. **Removed.**
- 5. Approve Education Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve education certificates: **Lori Rutledge; Karren Winter.** Voting yes 1-2-3-4-Judge

- 6. Approve Publisher’s Certificates. **Removed.**
- 7. Approve Minutes from previous month – December, 2018.

ORDER APPROVING MINUTES

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve minutes from December 2018. Voting yes 1-2-3-4-Judge

- 8. Special Budget Amendment to Certify revenue received from automobile insurance claim. (Sheriff’s Office)

ORDER TO CERTIFY FUNDS

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to certify revenue from insurance claim on Sheriff’s department vehicle in the amount of \$3,375.45. Voting yes 1-2-3-4-Judge

Department – Account	Account Name	Increase	Decrease
010.0310.1233	Miscellaneous Income	3,375.45	
010.0425.0607	Auto Repairs/Maint	3,375.45	

- 9. Special Budget Amendment to Certify revenue received from Archer County Jr. Livestock Show Association. (Grant Funds for updating show barn)

ORDER TO CERTIFY FUNDS

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve revenue received on grants from the Archer County Jr. Livestock Show Association for show barn repairs. Voting yes 1-2-3-4-Judge

Department – Account	Account Name	Increase	Decrease
010.0310.1233	Miscellaneous Income	16,500.00	
010.0411.0771	AC Showbarn Expense	16,500.00	

- 10. Discuss County funding for renovations made at the Archer County Jr Livestock show barn. **Paul O. Wylie, Jr. discussed the renovation funding for the Show Barn in the amount of \$27,210.74. No action taken.**
- 11. Archer County Extension Service *Quarterly Report* presented by Maranda Revell. **Maranda Revell gave an update on the current 4H projects. Revell advised the Court that the search for a new agent has begun. Darin Wolf complimented Revell on the job well done for the County Livestock Show.**
- 12. Consider and/or take action on furnishings for the office of Justice of the Peace #3. **Patricia Vieth discussed office furnishings: desk and chair for Justice of the Peace, Precinct 3.**

ORDER TO PURCHASE FURNISHINGS

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve the purchase of furnishings for the office of the Justice of the Peace, Precinct 3 in the amount of \$800.00. Voting yes 1-2-3-4

13. Discuss and/or take action on tabled item #1 from the December 26, 2018 agenda in regards to *Otis Elevator Renewal Voucher*. **Patricia Vieth reported that she had not received a return call from Otis Elevator. No action taken.**

14. Discuss and/or take action on tabled item #8 from the December 26, 2018 agenda in regards to *Computers and Computer Software*. Randall C. Jackson discussed that 2 computers needed to be added to rotation contract, one for District Clerk and one for the County Attorney. Jackson

ORDER TO APPROVE COMPUTERS TO CONTRACT

The motion was made by Darryl Lightfoot and seconded by Richard Shelley to approve adding computers to county rotation contract. Voting yes 1-2-3-4

15. Discuss and/or take action on request to close Kunkel Lane in Archer County, Texas. **Jimmy Laferney discussed a dead-end road that runs through his property off Kinsey Rd. He requests the road be vacated. David Levy discussed the posting requirements and to have a public hearing after the posting.**

ORDER TO ADVERTISE PUBLIC HEARING

The motion was made by Pat Martin, III and seconded by Richard Shelley to advertise to close Kunkel Lane for February 11, 2019 at 9:30 a.m. Voting yes 1-2-3-4-Judge

16. Discuss and/or take action on Trinity Hills Wind Farm Repowering Project. **Randall C. Jackson discussed a conference call from Ares Management team due to a weather-related cancelled meeting. David Levy discussed the tax abatement with BP who they purchased the wind farm from. Levy reported that he had sent them a road use agreement that needed to be in place. Paul O. Wylie, Jr. discussed the taxing value of the current wind farm. No action taken.**

17. Discuss and/or take action on new vehicle for Ag Extension Agent. **Randall C. Jackson discussed a suburban for the County Agent. Mike Cuba with American National Leasing discussed the options that were available.**

ORDER TO TRADE-IN VEHICLE

The motion was made by Darin Wolf and seconded by Pat Martin, III to use 2006 F250 Ford pickup as a trade in for leasing of County Agent vehicle. Voting yes 1-2-3-4-Judge

ORDER TO LEASE VEHICLE

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve a 36 months lease with residual from American National Leasing for a new Chevrolet Suburban for Ag Extension Agent vehicle. Voting yes 1-2-4-Judge; Abstain 3

18. Discuss and/or take action on the status of Farmer/Wolf Road.

ORDER TO SEND CERTIFIED LETTER

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve David Levy to send a certified letter to Bill Brown concerning property on Farmer/Wolf Road. Voting yes 1-2-3-4-Judge

19. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. **Randall C. Jackson discussed meeting to be held in Young County Jan. 22, 2019 at 5:00p.m. No action taken.**

20. Consider and/or approve declaring old/obsolete items as salvage.

ORDER DECLARING OFFICE EQUIPMENT SALVAGE

The motion was made by Darin Wolf and seconded by Darryl Lightfoot to declare office equipment salvage. Voting yes 1-2-3-4

JP 1 Office

Computer Compaq 6015DGS2B219
Keyboard IBM 2804149
Mouse 23-092010
IBM Keyboard 76198-OEM7954656-10610
Computer
IBM Computer 8189UDKCGW9CH
Microsoft Mouse
APC 3B0740X35689
Keyboard CN-0DJ45P
Dell Mouse
IBM Monitor 55WYN69
d-link switch DRL726C022025
HP CD-Writer 8230EC4504A
Net-gear switch 1YG2023C000E2B

County Judge Office

Fax Machine
PRODUCT # HP fax 1020xi
MODEL# C8581A
FCC REG. # 2M6MUL-42027-FA-E
ADDING MACHINE
PRODUCT # SHARP EL-2192GII
SERIAL # 60221251

Storage Vault

3 metal roller shelves
1 24 drawer pull shelf
4 36 drawer pull shelves
2 30 drawer pull shelves
1 25 drawer pull shelf
Miscellaneous computer parts
Miscellaneous printer parts

District Clerk

Computers
IBM 8189UDU KCGW9FX
IBM 8189UDU KCGW9FA
Dell 9B2MFC1

Tax Assessor/Collector

Printers
HP CBS16A CNDY218348
Dell 5310n CN-0JD416-72385-6AL-0FLP

ORDER TO ADVERTISE FOR BIDS ON SALVAGE PROPERTY

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to advertise bids on salvage property for Monday, January 28, 2019 at 10:00 a.m. Voting yes 1-2-3-4-Judge

21. Adjourn into Executive Session.

ORDER TO ADJOURN INTO EXECUTIVE SESSION

The motion was made by Darin Wolf and seconded by Pat Martin, III to adjourn into executive session per Government Code 551.071(1) Consultation with Attorney about pending or contemplated litigation or settlement offers. Voting yes 1-2-3-4-Judge

Executive session convened at: 10:54 a.m.

Executive session adjourned at: 11:54 a.m.

ORDER TO ADJOURN EXECUTIVE SESSION

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to adjourn from executive session. Voting yes 1-2-3-4-Judge

22. Executive Session as authorized in Texas Government Code Section 551.071(1).
Refer to Item #18.

Having no further business to consider, the Court was adjourned at 11:56 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk